



THE OREGON STATE FAIR
August 23-September 2, 2024
COMMERCIAL EXHIBITOR APPLICATION

(PLEASE NOTE THIS IS NOT FOR A FOOD CONCESSION STAND)
(PLEASE TYPE OR PRINT NEATLY – COMPLETE BOTH SIDES)

DO NOT SEND PAYMENT WITH THIS APPLICATION

OFFICE USE ONLY	
EXH CODE _____	
AREA _____	SEN _____
SPACE _____	ELEC _____

ORGANIZATION _____

FIRST NAME _____ LAST NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE NUMBER (_____) _____ EMAIL _____

SPACE REQUEST

NOTE: Returning vendor’s seniority, the date your application is received and compatibility with other exhibits are factors that are measured by Fair management. However, the Oregon State Fair management reserves the right to designate the area where an Exhibitor may present their exhibit as beneficial to the Oregon State Fair and its patrons.

LOCATION PREFERENCE	SPACE SIZE	SPACE # (S) REQUESTED SEE MAPS ON PAGES 19-21	TOTAL NUMBER OF SPACES YOU WOULD LIKE
CENTRAL CANOPY AREA (PAGE 22)			
JACKMAN LONG BUILDING (PAGE 23)			
OTHER			

REDUCED FEE OPTION – NEWCOMERS ONLY

Check this box if you have never been a Commercial Exhibitor at the Oregon State Fair and would like to be considered for a **Newcomer** Rate with a 30% discount per 10’ X 10’ space (**OUTDOOR INLINE** canopied locations ONLY) *Availability is limited.*

DESCRIPTION OF PRODUCT OR SERVES

List below all items that you plan to sell or services you plan to offer. **Items not listed will NOT be allowed.** Please be specific – include brand names (do not indicate “etc.” or “accessories” or “same as last year”). Include photographs and/or brochures. Attach additional sheet(s) if necessary. Requests for changes or additions must be made in writing to the Oregon State Fair.

ELECTRICAL REQUIREMENTS

One (1) 110-volt, 10-amp outlet furnished with each booth. If your electrical needs are more than this, you will need to request additional electricity. Additional charges will apply – please see the **Commercial Exhibit Handbook** for details. If you are unsure, **you must contact the Oregon State Fair no later than August 9, 2024, to avoid a \$50 late fee!**

Please indicate below your power needs:

One 1,000-watt outlet (provided)	_____	220v up to 20 amps outlet (\$85 each)	_____
Additional 1,000-watt outlet (\$65 each)	_____	220v up to 30 amps outlet (\$100 each)	_____
2,000-watt outlet – 120v (\$110 each)	_____	220v up to 50 amps outlet (\$120 each)	_____

SUPPLEMENTARY INFORMATION

(Please complete **ALL** information below)

Do you plan to use electronic devices? _____ Check all that apply: PA System _____ Music _____ Power Equipment _____

DAILY ADISSION PASSES: Requested passes are subject to final approval by the Oregon State Fair management.

Number of employees to work this space per day: _____ X 11 = _____ **Total # of daily passes needed.**
Approval passes will be provided at no cost and are specifically for use by Exhibitors and their staff.

BE ACCURATE! NO ADDITIONAL COMPLEMENTARY PASSES WILL BE SUPPLIED DURING FAIR. Additional passes will be available for purchase through the Credentials Ticket Office on certain days and hours before and during the Fair.

CERTIFICATION OF APPLICATION

(Please read carefully)

I HAVE COMPLETELY READ AND UNDERSTAND THE COMMERCIAL EXHIBIT HANDBOOK, INCLUDING RULES OF CONDUCT AND GENERAL GUIDELINES. I UNDERSTAND THAT THIS IS AN APPLICATION FOR SPACE ONLY, AND IS NOT A COMMITMENT BY THE OREGON STATE FAIR TO RENT SPACE TO ME. I CERTIFY THAT ALL INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: _____ **DATE:** _____

PRINT NAME: _____ **TITLE:** _____ - _____

By my signature on this application, should I be assigned commercial exhibit space:

- I **AGREE** that I, EXHIBITOR/VENDOR remain responsible for complying with the OSF rules, policies, and regulations, as currently drafted. OSFEC has the right to amend from time to time.
- I **AGREE** to hold harmless and release from liability the Oregon State Fair and Expo Center from all claims for loss or damage of any nature caused by me or my exhibit.
- I **AGREE** to expressly assume all risks of harm to me or my exhibit, including harm resulting from the negligence of other exhibitors or Fair visitors.
- I **AGREE** to indemnify (to pay any losses, damages, or costs, including legal costs incurred by) The Oregon State Fair and Expo Center and to hold them harmless concerning claims for harm to me or my exhibit and for claims made by others for any harm caused by me or my exhibit while at the 2024 Oregon State Fair, including move-in and move-out days.

SUBMISSION OF APPLICATION

APPLICATIONS MAY BE SUBMITTED VIA POSTAL MAIL, FAX OR EMAIL AS SHOWN BELOW:

Commercial Exhibitor Manager
Oregon State Fair & Exposition Center
2330 17th Street NE
Salem, OR 97301

EMAIL: vendors@oregonstatefair.org
FAX #: 971-273-7159
WEBSITE: www.oregonstatefair.org

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