

ONLINE REGISTRATION AND ENTRY INSTRUCTIONS

Follow instructions below for online registration.

Read the complete rules, division descriptions, and entry information in the appropriate Exhibitor Handbook BEFORE going to Online Registration.

1. Once you have read through the handbook, go to the [ONLINE ENTRY REGISTRATION](#) link located under your specific department/division. This link will redirect you to the online entry registration portal.
2. Click **Sign In**.
 - Register using your First and Last Name and create a password (write your password down). *If you are registering as a family or farm, you may select **Quick Group** to do multiple exhibitor entries.*
 - Fill in requested information, including **email address**, **mailing address** (this is the address your premium check will be sent to) and **stalling request**. If you prefer your check be cut to a name other than that of the exhibitor, please input in field "**Print on check as**".
 - Click **Continue**.

You are now ready to begin entering classes!

- Select **Department** ex.: Sheep
- Select **Division** ex.: Romney
- Select each **Class** ex.: Winter Ram
- Fill in all necessary information for your entry, such as DOB, Animal Registration, Sire, Dam, Breeder(s), Owner(s), Farm, Fitter, etc.

THE MORE INFO YOU ENTER, THE LESS TIME CHECK-IN @ FAIR WILL TAKE!

3. When all information for that entry is complete, click **Add Entry to Cart** and repeat for additional entries. After final entry, proceed to check out and complete payment.
(NOTE: If you think you may want to modify your entries, you may save your current session and check out at a later time. Be sure to **Check Out** before the entry deadline listed for your department; **entries are not submitted to the Fair until the Check Out process is complete.**)
4. Fill in "**yes**" at the box to agree to all the terms and conditions of entry as defined in the Exhibitor Handbooks.
5. Click **Submit**.
6. Please print and bring a copy of your online entry summary/receipt **with your entries** upon arrival at Fair.

If you have questions about the online entry process, please feel free to call us (971-701-6570) or email us (agprograms@oregonstatefair.org) for assistance.

GENERAL RULES

The Oregon State Fair and Exposition Center (OSFEC) reserves the final and absolute right to interpret any and all terms, conditions, rules and regulations contained in any and all parts of this Exhibitor Handbook, and to settle and determine all matters, questions or differences in regard there to, or otherwise arising out of, connected with or incidental to the Oregon State Fair. OSFEC further reserves the right to determine unforeseen matters not covered by the General or Department Rules published in this or any Exhibitor Handbook, and to withdraw all premium offerings in all departments should any emergency exist and circumstances demand. In case of discrepancies between General and Department Rules, Department Rules will supersede General Rules.

1. Any vehicle that is blocking another vehicle, incorrectly parked and or not removed from grounds by 9:00 am will be subjected to being towed. Vehicles are not allowed back on fairgrounds after 9:00am unless on a move out day.
2. Entries need not have been entered or won at a County Fair in order to be eligible for competition at the Oregon State Fair.
3. Entries must be made through the OSFEC online entry registration and will only be accepted with full payment at time of registration. Entry deadlines are listed in Department Rules or on the Calendar of Events.
4. Entry registrations must state exhibitor's name, address, telephone, division and class numbers. Wrong numbers may cause entry to be disqualified.
5. Submitting online entries denotes acceptance by exhibitor of all OSFEC rules.
6. OSFEC reserves the right to limit entries to facilities available, and to limit the number of entries per exhibitor.
7. OSFEC reserves the right to return entries and cancel any division or class in which, in its judgment, the entries are insufficient to provide adequate competition.
8. Entries must be in place and may be removed **only** during the scheduled times; any exception to this rule shall be at the discretion of OSFEC.
9. OSFEC reserves the right to reassign exhibits to alternative categories or departments. Exhibits may be subject to reasonable regulation of the time, place, and manner of display.
10. Each exhibitor shall be expected to show his/her animal or exhibit in accordance with the time schedule for judging printed in Exhibitor Handbook and may be disqualified for failure to make proper arrangements in this respect.
11. Exhibitors shall indemnify OSFEC from and against all claims for damage to persons or property caused by them or by their exhibits.
12. OSFEC will take reasonable precautions to ensure safety of exhibits while on OSFEC's grounds, but will in no way be responsible for loss, damage, theft or injury of any kind to exhibits or exhibitors.
13. Exhibitors found in violation of rules, or in practices unethical or adverse to the Oregon State Fair, shall be subject to forfeiture of premiums and/or privileges.
14. See Department Rules for credential policy for specific departments.
15. All information necessary to determine the exhibit is eligible must be submitted through the online entry registration and all fees (including penalties) must be paid before judging of the class has started.
16. No person shall act as judge in any division in which he/she or a member of his/her immediate family is an exhibitor, is in charge of an exhibit or division, or is in charge of a group of exhibitors.
17. All classes, divisions and departments shall be judged under the American System of Judging unless another system is specifically indicated.

18. A judge shall disqualify or transfer to the correct class any exhibit or animal which is not a true representative of the class in which it is entered.
19. A judge may disqualify any exhibit not of show quality.
20. No person shall be allowed to interfere with judges during the judging or with OSFEC staff, or to offer any criticism of exhibits. Violators of this rule shall be excluded immediately from the judging area and from competition, and be subject to such additional penalties, including cancellation of awards, as OSFEC may consider proper.
21. It is understood that the act of entering an exhibit or contest at the Oregon State Fair is asking OSFEC to secure a qualified judge to place a judgment on the exhibit or performance. It is therefore courteous to gracefully accept the decision of the judge, realizing that it may be in conflict with an exhibitor's personal standards. Every reasonable effort will be made to secure highly qualified and conscientious judges.
- 22.** Exhibitors may protest the actions of the Oregon State Fair regarding the forfeiture of premiums, sales proceeds, or awards; suspension of participation; or other adverse action within 24 hours of such action by filing a written protest, accompanied by a \$50 filing fee, detailing the specific cause or causes for which such adverse action should be withdrawn. Protests will be adjudicated by the Oregon State Fair Manager or delegee. Should the protest be overturned in its entirety, the filing fee will be returned to the exhibitor.
23. Only the judges' results will be used as evidence for payment of premiums. Ribbons and tags will not be accepted.
24. Premium checks may be withheld from exhibitors who have any debt with OSFEC.
25. Premium checks will be mailed to the address shown on exhibitor's entry after the close of the Fair.
26. Exhibitors finding mistakes in premiums paid must report the mistakes to the Administration Office within 30 days or no adjustments can be made.
27. All check, for premiums awarded, not cashed within 120 days of issuance will be considered a donation to the Fair.
28. Premiums and other payments totaling \$600 and over are considered taxable income. Exhibitors awarded \$600 or more for premiums will be required to complete and submit a W9 form to the Oregon State Fair before receiving awarded amount.
29. No "FOR SALE" cards will be allowed on exhibits, in the buildings, or on the grounds.
30. Refunds will only be given with a formal letter from a veterinarian that animals can not come.

LIVESTOCK DEPARTMENT RULES

Livestock Office Manager:
Phone:
Email: agprograms@oregonstatefair.org
Oregon State Fair Office: 971-701-6570

Agricultural Programs Manager: Jodi Rametes
Phone:
Email:
Livestock Office Phone:

1. ALL Beef, Goat, Sheep and Swine entry registrations must be made no later than **AUGUST 4, 2023**. All Dairy and Llama entry registrations must be made no later than **AUGUST 18, 2023. NO LATE ENTRIES WILL BE ACCEPTED.**

The Department Superintendent and Agricultural Programs Manager have sole discretion as to capacity of each barn. Entries may be limited to available space. If entries must be limited, space will be allocated by date entry received.

2. Online entry registration must be completely filled out for each entry showing breed, name of animal, registration number, sex, numbers/letters of markings, date of birth, names and registration numbers of sire and dam, and name of breeder.

Only completed entries with full payment will be accepted. Please note separate division and class numbers for each breed of animals as well as separate division and class numbers for junior shows. Incomplete online entries will not be accepted at the time of registration.

3. Tattoos or identification must be clear and understandable. **Ear tags must be in the animal's ear.** Entry registration must reflect animal's identification.
4. **ENTRY FEES:** See class list for entry fees for each species. Entry fees must accompany entry registration. Refunds will be made only with prior approval from Department Superintendent and Agricultural Programs Manager. Such refunds will be mailed after close of the Oregon State Fair.
5. **SUBSTITUTIONS: Exhibitors will be allowed three (3) substitutions at no charge.** Any additional substitutions will be charged the entry fee of department. Substitutions must be made at check – in time and prior to entrance of class.

Substitution fees will be paid at the Oregon State Fair Front Office. Receipts will then need to be shown to the Livestock Office to complete substitution entry.

6. Official Certificate of Veterinary Inspection (“CVI”) requirements are listed in the Health Requirement Section on page 7 of this Exhibitor Handbook.

ELIGIBILITY

7. **BREEDING CLASSES:** All animals must be purebred and registered (**except wether sire/dam**).
8. **MARKET CLASSES:** Animals may be purebred or cross – bred.
9. **MINIMUM AGE REQUIREMENTS AS OF AUGUST 31, 2023:**

Alpaca	9 months
Llamas.....	5 months
Dairy Cattle	4 months
Beef Cattle, Sheep	3 months
Goats, Swine	2 months

REGISTRATION

10. All animals in breeding classes, including all calves shown with dam, must be registered and recorded with the breed association in the exact name of the exhibitor (owner), as of a date prior to opening day of show, as declared in the online entries, except:
 - a. Exhibitors whose breed association required an inspector’s approval prior to registering may present a statement by the secretary of the association that the animal is otherwise eligible to be registered if the statement identifies the animal by birth date, sire, dam and ear tag, tattoo or notching, and the animal will not be over 12 months of age on the opening day of the Oregon State Fair.
 - b. Members of a family have the option to show as a family unit, or father and mother shall show as a unit, and any other members of the family may show as a separate unit. We encourage the youth to participate in Open Class if there are no conflicts within their own youth show. Juniors showing in Junior Open Beef and Sheep Breeding Shows, please read ownership rules in those divisions carefully.

11. Registration Certificates must be presented at the Livestock Office when the animals check-in and must be available on request at any time, except for Beef Cattle. Registrations for Beef Cattle will be checked at the stalls at scheduled times. Copies will not be accepted. If animals have been transferred, transfer schedule must be included. **Registration papers must be checked in with the appropriate superintendent at check in time. NO PAPERS PENDING. Copies of registrations will not be accepted.**
12. Animals will not be permitted in the judging ring until Registration Certificates are examined and found to be in complete agreement with entry registration.
13. Animals may not be shown in two breeds (*i.e.*, Colored Romney and Natural Colored Sheep). Any animal that is double registered in two breed associations will have the choice of showing in one breed or the other.

RECEIVING AND RELEASE OF ANIMALS

14. All stalls and pens will be ready at 8:00AM on Tuesday, August 23, 2022. Any exhibitors wishing to arrive before that time please contact the Livestock Office to make arrangements. All vehicles must be removed from the OSFEC grounds by 9:00AM daily. All animals must remain in barns until their designated release time. Failure to do so will result in forfeiture of premium money and potentially the privilege to show at future Oregon State Fair livestock shows. Exhibitors wishing to arrive late or leave early because of showing their animals at another fair, must show proof of entry and receive approval from the Livestock Office.
15. **EXHIBITOR PASSES** will be issued as follows:

Exhibitors with 1 – 8 Cattle; 1 – 12 Sheep, Hogs, Alpaca, Llamas or Goats:

Two admission passes **One** parking hanger

Exhibitors with 9 – 12 Cattle; 13 – 18 Sheep, Hogs, Alpaca, Llamas or Goats:

Three admission passes **Two** parking hangers

Exhibitors with 13 or more Cattle; 19 or more Sheep, Hogs, Alpaca, Llamas or Goats:

Four admission passes **Three** parking hangers

Exhibitors in Junior Entries:

One admission pass and **One** parking pass per junior exhibitor.

Additional admission passes are available for purchase online and at the Box Office in the Jackman-Long Building. Pre-sale admission passes are \$5, to go up to \$8 during Fair. Additional parking hangers are \$10.

16. All animals are to be clean and well-groomed throughout the show. Stall and pen areas with sufficient clean bedding and aisles are to be maintained in a clean and uncluttered condition at all times. All morning clean-up work is to be completed by 8:00AM. **All paper, glass, plastic, wire, metal and other refuse must be separated from the animal waste and bedding.** All materials other than animal waste are to be placed in trash cans or appropriate recycling receptacles.

SALE CHARGES

17. Livestock sales held during the Oregon State Fair are required to pay 2% of their first \$50,000 gross sales and 1% on the remainder gross sales, with a minimum charge of \$500 or per rental agreement. These charges include use of facility, set up and tear down of sale ring, PA system, bleachers, sawdust and credentials.

JUDGING AND AWARDS

18. All persons showing animals in the ring must wear clean and appropriate clothing.
19. No one will be permitted in the judging ring at time of judging except those authorized by OSFEC management.
20. The judge may award championships at their discretion for superior animals.
21. No more than two premium monies per class will be allowed per exhibitor.

ATTENTION JUNIOR EXHIBITORS

4-H & FFA exhibitors may show the same animal in both Open and 4-H/FFA Classes. 4-H/FFA animals must be housed in the 4-H/FFA Barn unless otherwise assigned. If there is a conflict with show times, members will be required to show in the 4-H/FFA classes.

ALL junior exhibitors will be charged an entry fee during online registration. Please refer to your department specific show class schedule for entry fees. Those showing in Junior and Open Class Divisions must conform to the rules of the Open Class Show. Please indicate during Open Class online registration if your animal(s) will be housed in the 4-H/FFA Barn. **All entry registrations MUST be made by the deadlines referred to on page 5. NO LATE ENTRIES WILL BE ACCEPTED.**

OREGON EXHIBITION LIVESTOCK HEALTH REQUIREMENTS

ALL ANIMALS and PERTINENT HEALTH DOCUMENTS are subject to inspection by the veterinarian in attendance upon admission to, or while on, OSFEC's grounds. **No animal which shows evidence of any infectious, contagious, or communicable disease or any unsightly condition shall be admitted to or allowed to remain on OSFEC's grounds.**

OSFEC management reserves the right to require health inspections, diagnostic tests, treatments and/or other animal health measures or procedures which might become necessary in emergencies at the owner's expense.

Department Superintendents of sheep, goat, beef, dairy cattle, swine, and llama departments SHALL collect copies of all Certificates of Veterinary Inspection (CVI) for all out-of-state animals for review by the Oregon State Veterinarian. **All exhibitors will be required to complete and submit upon arrival/at check-in an Exhibitor Release of Liability and Assumption of Risk Agreement form.**

OREGON ANIMALS

Oregon exhibitors at the Oregon State Fair who have exhibited or traveled with their animals out of state may be required to provide copies of CVIs to prove their animal(s) left the state and returned legally. Please call the Oregon Department of Agriculture (503-986-4680) for further details.

As the animal's owner, you are responsible for being aware of and complying with the regulations when you take your animal(s) into another state. Your veterinarian can help you with this process.

OUT-OF-STATE ANIMALS

Exhibitors from other states must provide a CVI and an Oregon Import Permit to prove their animal(s) met Oregon's import requirements to be shown at the Oregon State Fair. Please call the Oregon Department of Agriculture (503-986-4680) for further details.

Any animal not legally in Oregon will not be allowed on OSFEC's grounds and will be reported to the State Veterinarian.

BRAND INSPECTION REQUIREMENTS

In accordance with ORS 604.071: **No Person Shall:** Transport livestock out of this state without a brand inspection certificate having been issued to the person presenting the livestock for transport, or fail to have a document identifying each load of livestock as a part of the livestock described on the brand inspection certificate accompanying each load. This applies to branded or unbranded livestock.

Out-of-State Exhibitors: Each exhibitor transporting cattle or horses must be accompanied by a current brand document issued from the state of origin upon entering the state of Oregon. This applies to branded or unbranded animals.

For question regarding brand inspections, contact the Oregon Department of Agriculture (503-986-4680).

VETERINARY SERVICES

The Livestock Department has contracted with a veterinarian to make regularly scheduled visits during the Fair.

There will be no charge for the services of the veterinarian, but exhibitors will be charged for any medication dispensed. Payment must be made to the veterinarian at the time the medication is dispensed. Contact the Open Class Livestock Office to make appointments with the veterinarian.

PROTECT THE FUTURE OF LIVESTOCK AT THE OREGON STATE FAIR!

Livestock exhibitors and their livestock are very important to us. However, livestock can be a source of contamination, including pathogens and zoonotic animal diseases. Our goal at the Oregon State Fair is to create and maintain an environment where livestock, exhibitors and visitors to the fair can co-exist in a safe and pleasurable place.

The Oregon State Fair has recently placed a strong emphasis on Bio-Security against animal diseases like H3N2v (*Swine*) Influenza as well as Pathogen Control for harmful bacteria like Salmonella and E. coli.

Pathogen Control: We have recently completed a comprehensive assessment of our entire site. As a result, we have reconfigured the location of our signage and hand washing stations as well as improved our sanitation and record keeping activities in order to keep our barns as clean and sanitary as possible.

Bio-Security: We have recently implemented a comprehensive bio-security protocol to minimize the risk of disease transmission from animals to humans, as well as between animals. This bio-security protocol includes veterinarian inspections prior to entry, and/or throughout the fair, as well as disinfection of all pens/stalls during changeover between each group of animals.

But we need your help!

As an exhibitor we need you to be ROLE MODELS to visitors and others at the fair. This includes your ongoing efforts to manage animal waste, properly store waste management equipment (shovels, pitchforks, and wheelbarrows) away from visitors, and avoid drinking and eating in the barns. Additionally, we need you to notify us if you see any signs of illness in animals around you, and if any of your animals are showing signs of illness prior to fair, to leave them home.

By doing YOUR part to reduce the likelihood of contamination from pathogenic bacteria and/or the transmission of zoonotic diseases at the fair we can continue to host animal events like the Oregon State Fair long in to the future.

Thank you,

Dr. Ryan Scholz, DVM
District Veterinarian
Oregon Department of Agriculture
State Veterinarian's Office

Stephen Neel, Ph.D.
Chief Executive Officer
Technical Solutions International