

**HERE**  
**Comes**  
**THE**  
**FUN**

POETRY

HANDBOOK

August 26—September 5, 2016

OREGON STATE FAIR



# POETRY



## IMPORTANT DATES

### ENTRY AND RELEASE SCHEDULE

**Poetry Online Entry Deadline:**  
By 10 pm, Tuesday, August 16

**Deliver Entries:**  
Friday, August 19, Noon to 7 pm  
Saturday, August 20, 10 am to 3 pm

Enter through Red Gate on 17<sup>th</sup> Street  
and follow signs to Columbia Hall.

Bring a copy of your online registration  
receipt (see instructions this page).

**Pick up entries:**  
Tuesday, August 6, Noon to 7 pm  
Wednesday, August 7, 10 am to 2 pm

By submitting an entry into the Fair,  
exhibitors agree to abide by all rules,  
regulations and entry requirements of  
the Fair and of the department(s) to  
which they are submitting entries.

**It is important that exhibitors read  
and be familiar with the General Rules  
as well as the Competition Rules  
in this Handbook.**

## ONLINE ENTRY AND REGISTRATION INSTRUCTIONS

Read the complete rules, division descriptions  
and entry information in this Handbook **BEFORE**  
going to online Registration.

1. Then go to <http://oregon.fairmanager.com>
2. Click **Register** or **Sign In** (for return visits).
  - Register using your First and Last Name and create a password (write password down).
  - Fill in requested information, including email address. Add age only if under 18. Click **Continue**.
  - Select **Department** ex.: **Poetry**
  - Select a **Division** ex.: **Original Adult, Div. 125**
  - Select a **Class** ex.: **Class 1252 Free Verse**
  - Fill in all information for class(es) you are entering, including a brief **Description** if needed.
3. When all your information is complete, click **Add Entry to Cart** and follow instructions to check out. (NOTE: If you think you may want to modify your entries, you may save your current session and check out at a later session. Be sure to **Check Out before the closing date listed for your Department; entries are not submitted to the Fair office until the check-out process is complete.**)
4. Fill in "yes" at the statement to agree to all the terms and conditions of entry as defined in this Handbook.
5. Click **Submit**.
6. Please print and bring a copy of your detailed online entry receipt **with your entries** when you bring them to the Fair.

Please contact us (below) with any questions.

Oregon State Fair Creative Living Office

971-701-6571 or email [creativeliving@oregonstatefair.org](mailto:creativeliving@oregonstatefair.org)

[www.oregonstatefair.org](http://www.oregonstatefair.org)

Live far from Salem? Check out the Remote Drop Off page on our website!



# GENERAL RULES



1. Oregon State Fair (OSF) competitions are open to residents of Oregon only. Entries do not need to be entered or have won at a county fair to be eligible for any competition.
2. All articles must be the handiwork of the exhibitor and not been previously exhibited in a prior year at the Oregon State Fair, unless otherwise noted in Department rules.
3. Online entries must be submitted by the date indicated within each Department Handbook. Paper applications will not be accepted. Information must be accurate and complete. Walk-in entries may be accepted during intake days on a limited basis.
4. Entries must be delivered and removed only during the scheduled times. Any exception shall be at the discretion of OSF staff.
5. Entries will receive a claim check upon delivery. Exhibitor must present claim check or valid Oregon ID when picking up entries.
6. Some competitions require an entry fee. See specific departments for fee and processing information.
7. OSF staff or a judge may disqualify or transfer any exhibit which is not a true representation of the class in which it is entered or if rules are not followed.
8. Judging is closed to the public unless otherwise noted. Every reasonable effort is made to secure highly qualified judges with expertise in their field.
9. Entries by OSF staff, volunteers or judges are prohibited in the department in which they are working. They may enter other departments.
10. Ribbons and/or prizes will be awarded as warranted. All judges' results are final. Results cannot be provided over the phone but will be posted online when available. ([www.oregonstatefair.org](http://www.oregonstatefair.org))
11. Protests may be submitted to the Creative Living office accompanied by a deposit of \$25 which will be forfeited if the protest is not sustained. Protests must plainly state the cause of the complaint or appeal and submitted within 24 hours of the action.
12. Ribbons and scorecards (as available) are provided with return of entries after Fair. See specific departments for return days.
13. OSF is authorized to use any and all photographs, video and or digital images related to the entry for promotional purposes.
14. Exhibitors shall indemnify OSF from and against all claims for damage to persons or property caused by them or their exhibits.
15. OSF will take reasonable precautions to ensure safety of exhibits while on the fairgrounds, but will not be responsible for loss, damage, theft or injury of any kind to exhibits or exhibitors, unless the loss or damage is due to the negligence of OSF staff and volunteers.
16. Exhibitors found in violation of rules, or to be in practices unethical or adverse to OSF, shall be penalized by forfeiture of awards and/or privileges, and removed from the exhibit.
17. Items not picked up by final return days of each department are forfeited by exhibitor.

The Oregon State Fair reserves the final and absolute right to interpret any and all terms, conditions, rules and regulations contained in any and all parts of Department Handbooks and to settle and determine all matters, questions or differences in regard thereto, or otherwise arising out of, connected with or incidental to the Oregon State Fair. OSF further reserves the right to determine unforeseen matters not covered by General or Competition Rules, and to withdraw award offerings in all Competitions should any emergency exist and circumstances demand. In the event of discrepancies between General and Department Rules, Department Rules will supersede General Rules.



## DEPARTMENT RULES



1. All General Rules Apply. Your submission indicates you have read and agree to abide by the General Rules and the Rules of this Department.
2. This competition is open to all poets as long as the work of poetry is original.
3. Register online by Tuesday, August 16, 2016 and submit actual poem according to guidelines on August 19 and August 20, as indicated below.
4. Entries are limited to one poem per Class, per exhibitor.
5. Poems must be matted but not framed. The poem will not be displayed if this requirement is not met.
6. Maximum size for entry is 11" X 14", including mat.
7. No glass, metal or wood may be used.
8. The Fair is not responsible for copyright protection when the work is on display.
9. Poems will be returned by mail if exhibitor provides sufficient postage and packaging.
10. Ribbons will be awarded at the discretion of the judges, and all judging decisions are final.



## DIVISIONS & CLASSES



### **DIVISION 125 ORIGINAL POETRY - ADULT**

Class 1251 Rhymed Poetry (8 to 40 lines)

Class 1252 Free Verse (8 to 40 lines)

Class 1253 Short Poem (up to 4 lines, rhyme or free verse)

### **DIVISION 126 ORIGINAL POETRY – TEEN (Ages 13 – 18; state age on entry)**

Class 1261 Rhymed Poetry (4 to 24 lines)

Class 1262 Free Verse

### **DIVISION 127 ORIGINAL POETRY – JUNIOR (Ages 12 and under; state age on entry)**

Class 1271 Rhymed Poetry (4 to 24 lines)

Class 1272 Free Verse

**AWARDS:** First, Second and Third Place Ribbons for each Class as merited  
Best of Division Rosette as merited  
Judge's Choice as merited  
\$25 prize may be awarded to Best of Division/Judge's Choice winner(s).